



HENS & BUCKS

HELM BAR & BISTRO



Hens Packages

Option 1

\$50 per person, minimum 20 people

WHAT'S INCLUDED:

- Exclusive use of our VIP area
- Personalised signage
- Chandon Garden Spritz or Chandon Brut NV on arrival
- Antipasto, dip & cheese platters & arancini for your guests
- The hen is FREE

Option 2

\$110 per person, minimum 20 people

WHAT'S INCLUDED:

- Exclusive use of our VIP area
- Personalised signage
- 3 hour beverage package
- 6 piece canapé package or menu items to the same value
- The hen is FREE

If you want to decorate the space, your area will be ready 15 minutes before arrival. Please have all decorations approved first.

Bucks Packages

Option 1

\$50 per person, minimum 20 people

WHAT'S INCLUDED:

- Exclusive use of our VIP area
- Personalised signage
- Corona, Carlton Dry, or 4 Pines Pale Ale on arrival
- Assorted buffalo wings, pizzas, calamari & arancini for your guests
- The buck is FREE

Option 2

\$110 per person, minimum 20 people

WHAT'S INCLUDED:

- Exclusive use of our VIP area
- Personalised signage
- 3 hour beverage package
- 6 piece canapé package or menu items to the same value
- The buck is FREE

If you want to decorate the space, your area will be ready 15 minutes before arrival. Please have all decorations approved first.

Beverage Package

WHAT'S INCLUDED:

Free water is available at all times
Assortment of soft drinks & juice

Tap Beer

Carlton Draught Tank, Great Northern Super
Crisp, Eazy Hazy, Carlton Dry & Brookvale
Ginger Beer

Bottled Beer

Cascade Premium Light & Carlton Zero

Wine

Zilze BTW Brut NV Sparkling
Zilze BTW Sauvignon Blanc
Zilze BTW Cabernet Merlot

House Spirits with mixers

Smirnoff Red Vodka
Bundaberg Rum
J & B Rare Scotch
Espolon Reposado Tequila
Gordons Gin
George Dickel No 8 Bourbon
Pampero Blanco Rum

*no shots or doubles allowed, 1 drink per
person at any one time.

Canapés

WHAT'S INCLUDED:

Choice of 2 cold & 4 hot canapés from our canapé menu.
Should you require some assistance with your choices, Belinda can easily do a sample menu for
you.

Cold Canapés

- Peking Duck Crepes (DF/H)
- Vegetarian Vietnamese Rice Paper Rolls (V/VG/DF/H)
- Prawn Vietnamese Rice Paper Rolls (DF/H)
- Duck Vietnamese Rice Paper Rolls (DF/H)
- Caramelised Onion & Goats Cheese Tartlet (V)
- Beef Tataki w ginger dressing, fried onions & enoki (GF)
- Bocconcini w pesto & hazelnut (V, GF)
- Fried Bread w black garlic, saltbush & sour cream (V)
- Compressed Watermelon, bocconcini, basil oil & lemon balm skewer (GF, V)
- Fresh Shucked Oysters with condiments (GF)
- Fresh Cooked & Peeled Prawns with seafood sauce (GF)
- Kingfish Ceviche
- Kingfish w roasted sesame & lime leaves
- Tuna w ponzu & truffle
- Salmon w avocado & wasabi puree
- Scallops w apple & mandarin oil

Hot Canapés

- Asian Vegetable Spring Rolls (V/VG/H)
- Peking Duck Spring Rolls (DF/H)
- Chicken Jalapeno & Coriander Empanada (V/H)
- Sweet Potato, Manchego & Corn Empanada (V/H)
- Zucchini & Haloumi Fritter (VG)
- Beef Bourguignon Pie (H)
- Chicken & Leek Pie (H)
- Caramelised Onion & Goats Cheese Quiche (V/H)
- Traditional Quiche Lorraine with Leek (H)
- Spinach & Ricotta Tart (GF/V)
- Aussie Beef Sausage Roll (H)
- Lamb & Harissa Sausage Roll (H)
- Traditional Vegetable Samosa (V/VG/DF)
- Teriyaki Beef Skewers (GF/DF/H)
- Tandoori Chicken Skewers (GF/H)
- Lamb Souvlaki Skewers (GF/DF/H)
- Coconut Prawns with sambal mayo
- Truffled Mushroom & Parmesan Arancini (V/H)
- Pumpkin & Ricotta Arancini (V/H)

DIETARY: GF = Gluten Free, V = Vegetarian, VG = Vegan available on request, DF = Dairy Free, H = Halal

Whilst we endeavor to cater to most dietary requirements, please be aware that we can not 100% guarantee that our products do not contain traces of gluten, nuts, shellfish, or other allergens. Please make us aware at the time of canapé selection if you have any specific dietary requirements.



EVENT BOOKING AGREEMENT

To avoid any misunderstandings, we ask that you read through our function terms & conditions before confirming your booking. These conditions will help us to serve you in the best possible way.

TENTATIVE & CONFIRMED FUNCTION BOOKINGS

Tentative bookings will be held for five (5) days & are not guaranteed. Should the booking confirmation form not be received within five (5) days, Helm Bar & Bistro + Cockle Bay Yacht Club reserves the right to cancel the tentative booking at any time, without further notice. A signed booking form with valid credit card details & paid deposit is required to secure your chosen function date & area.

CELEBRATION CAKES

You are welcome to bring a celebratory cake, we charge \$2.50 per person cakeage, which is capped at a maximum of \$50 per cake. Cakes & cupcakes are allowed only. This charge covers storage, presentation & general handling of your cake/cupcakes. No other foods or desserts are to be brought into Helm Bar & Bistro + Cockle Bay Yacht Club.

FUNCTION AREA

Function areas are ready thirty (30) minutes prior to your confirmed booked time. Management reserves the right to reduce/minimize the size of the area at their discretion. Management reserves the right to change the location of your function within the venue without notice. Signage & bollards remain in place for up to four (4) hours unless otherwise specified & agreed to by the Events Manager prior to the commencement of your function. At the organised completion of your function, your designated area will need to be vacated for incoming bookings & functions within (15) minutes if no other arrangement has been made with the Event Manager

FINAL NUMBERS & CATERING

Final numbers & all catering must be confirmed fourteen (14) days prior to your function date. For December bookings this is thirty (30) days. This number will be the amount charged regardless of how many guests arrive on the day. Last-minute changes up to twenty-four (24) hours before your function will be considered but cannot be guaranteed. Use of confetti & candles are not permitted.

RESPONSIBLE SERVICE OF ALCOHOL

Helm Bar & Bistro + Cockle Bay Yacht Club practices the Responsible Service & Consumption of Alcohol. Whilst we encourage guests to enjoy themselves, we will not allow guests to drink to excess & place themselves & other guests at risk. Venue staff members are instructed to check IDs, and not serve alcoholic beverages to guests under the age of 18 years, or to guests perceived to be close to or in a state of intoxication. All minors must be in the immediate presence of their legal guardian at all times in our venues. Please be aware management will support staff who refuse service to intoxicated, underage, quarrelsome, unruly, or offensive guests. Such guests will be asked to remove themselves from the venue immediately. If management has reason to believe that the behaviour of your guest(s) affects the smooth running of our venue's business or reputation, we reserve the right to remove the individual(s) from the premises at any point before, during, or after your function.

DRESS REGULATIONS

Function guests are subject to the same dress regulations as all other guests. Please see our Terms & Conditions page on our website for a specific dress code & entry policy.

RESPONSIBILITY & LIABILITY

Helm Bar & Bistro + Cockle Bay Yacht Club does not accept responsibility for damage or loss of any guest's property left on the premises. Function organisers of your event are financially responsible for any damages sustained to our venue's property, fittings, or equipment. Credit card details are taken as a precaution before your function & any damages will be charged if applicable.

FORCE MAJURE

Where matters beyond the reasonable control of Helm Bar & Bistro + CBYC release Helm Bar & Bistro + CBYC from any liability or loss incidental or consequential to payment is received by Helm Bar & Bistro + CBYC. Please ensure your payment details are correct & can be charged as per the payment type below.

PRICES*

All prices quoted are inclusive of GST. Prices are correct at the time of printing & are subject to change without notice. During special events & peak periods (Easter, Christmas, & public holidays) may incur an additional rate. No promotional pricing will be available in any exclusive event. This will be pre-arranged from the functions event pack or Bistro menu. Membership Cards cannot be used on function food and beverage for discounts but are able to receive reward points. Daily food and drink specials are not applicable to functions.

PAYMENT

Full pre-payment of room hire, catering & bar packages/tabs is due prior to your function, this excludes beverages on consumption. All prices are inclusive of GST. Most events will be required to pay a 50% deposit, upon confirmation of their function. Final 50% to be paid 10 days before the start date. Beverages on consumption & any extras will need to be paid to the venue at the conclusion of your function. Bank transfers must be received by Helm Bar & Bistro or CBYC ten (10) business days prior to your function date & an email remittance sent at the time of payment. Bank details will be provided on the invoice should you want to pay by direct deposit. All credit card payments will incur a 2.1% surcharge online & be made in full ten (10) business days prior to your function date. Full cash payments will be accepted in person to your Events Manager. Cash payments must be received no later than ten (10) business days prior to your function start date.

CHRISTMAS PAYMENTS 14TH NOVEMBER 23 - 24 DECEMBER 23

Full payment of room hire, catering & bar packages/tabs is due prior to your function, this excludes beverages on consumption. All prices are inclusive of GST. All events will be required to pay a 50% deposit, upon confirmation of their function. Final 50% to be paid 1 month before the start date. Beverages on consumption & any extras will need to be paid to the venue at the conclusion of your function. Bank transfers must be received by Helm Bar & Bistro or CBYC ten (10) business days prior to your function date & an email remittance sent at the time of payment. Bank details will be provided on the invoice should you want to pay by direct deposit. All credit card payments will incur a 2.1% surcharge online & be made in full ten (10) business days prior to your function date. Full cash payments will be accepted in person to your Events Manager. Cash payments must be received no later than ten (10) business days prior to your function start date.

BANK DETAILS

Pier 26 Pty Ltd
BSB 112879
ACC 496752299

CONDITIONS REFUNDS & CANCELLATIONS

Any cancellations must be made in writing to your Events Manager 2 months before (60) days prior to your function date, to avoid being charged. Cancellations inside (31-59) days will be charged 75% of the total contracted cost. Cancellation within thirty (30) days is 100% non-refundable. Non-appearance without said notification will not be applicable for a refund. Full function payments are non-refundable & are not transferable for any other products or services. Membership Cards cannot be used on function food & beverage for discounts but are able to receive reward points. Daily food & drink specials are not applicable to functions

DELIVERY & COLLECTION OF GOODS

Helm Bar & Bistro + CBYC will only accept delivery of goods on the day of the function at a time approved by the Events Manager. All goods must be collected on the same day unless prior arrangements have been made. Any goods delivered to our venues must be fully labeled with event details & contact information. All goods, & additional suppliers must be approved before use. Use of confetti & candles are not permitted.

COVID TERMS & CONDITIONS

1. If the event has to be canceled due to a government-mandated lockdown, what is our policy on refunds? Full refund returned
2. If the client chose to cancel the event because the Government prescribes mandatory social distancing measures & your guest number is above the venue capacity, what is our policy on refunds? A full refund or move the event to another date.
3. If the event must be downsized because the Government prescribes mandatory social distancing measures & your guest number is above the venue capacity, what is the policy on partial refunds? A full refund or move the date.

I,

have read & agree to the Terms & Conditions & confirm that all the information provided to Helm Bar & Bistro are true & correct.

Signature

Date